



All students using devices to support their learning at Stretton State College are required to comply with the following expectations regarding their use. This should be read in conjunction with the [Student Code of Conduct](#).

### During lessons

*Your device is a teaching and learning tool. To make the most of learning time the following routines for the use of your device have been developed.*

1. You are to bring your device to school every day in good working order, fully charged and inside its case/cover.
2. Devices are to only be used under explicit instruction from your teacher.
3. Communicating with other students, using your device, during learning time is not permitted unless under direct instruction from your teacher.
4. Projecting your own device onto a teachers' laptop, projector or other device may only occur after direct teacher instruction to do so.
5. Your device cannot be used during exams unless you are otherwise instructed.
6. Students are not permitted to take a photo of any assessment task sheet or exam without approval.

### Communicating with others

*Your device will be an invaluable tool for connecting you to vital information within and beyond the College.*

7. Respectful communication conventions should be used at all times, either when using your device or when using other communication methods.
8. Students have been supplied with an EQ email address. This is the only email address to be used between students, teachers and other students when communicating or transferring documents.
9. Email and other forms of digital communication, including through Bluetooth (eg. Airdrop), may only be used in class under your teacher's direction. On Apple devices, iMessage functionality must be disabled whilst at school.

### Use in and around the school

*As learners we must ensure we are ready and prepared to learn. This includes ensuring your ICT equipment is functional and in good working order.*

10. Whilst at school, devices are only to be used for educational purposes. This includes the use of camera and video devices, and the Internet.
11. All required programs / applications are to be installed onto your device and available for use in class. Tech support is available to assist with school and subject related software installations.
12. Your device is for your use only. Do not allow other students to use your device for their own purposes.
13. To avoid damage, food and drinks should be kept away from ICT equipment.
14. Regularly check that all ICT equipment, including USBs and home devices are tested for viruses and other threats.
15. BYO devices are not to be used before school and during lunch breaks. Students who required the use of their device for learning during lunch breaks should do so in the campus library, or where under the direct supervision of a teacher.

### Network Security and Student Safety

*The safety of our students when working in an online environment is a high priority.*

16. Only school related files are to be stored on the Department of Education provided OneDrive account.
17. All files accessed and used must be acceptable under the current copyright laws.
18. VPN (Virtual Private Network) software is not to be used within the College.
19. The College Internet is filtered. All Internet use at the College is to be through the College Internet service. Mobile network tethering, wireless Internet access points and inbuilt data connectivity are not to be used at the College.
20. All activities on the school network, including Internet history, may be stored, accessed and monitored by authorised EQ staff to determine your compliance with this agreement.



21. Hacking or attempting to hack the network and other accounts or bypassing network security or filtering are seriously inappropriate uses of ICT equipment and will incur consequences.
22. Ensure your cybersafety by keeping your personal and account details, including username, password, address or phone number private.
23. In line with cybersafety guidelines, ensure you do not store, send or upload photos of yourself, other students, staff or visitors to the College without necessary permissions.
24. Social media is not to be used whilst at the College.
25. The publishing of inappropriate or abusive material about staff, students, or the College in any public or school domain including the Internet is a breach of the College's responsible behaviour plan for students.
26. The viewing, scanning, storing, transmitting, forwarding, printing, playing etc. of inappropriate images, video, audio or email is strictly prohibited. This applies to anything that could cause offence to others, that violates the law, or is disruptive to an activity.
27. BYO devices are to be repaired or replaced as soon as possible when broken, faulty or lost. A limited number of devices are available for short term loan devices from our Tech department for students without a device for a period of time due to repairs. These loans are determined on a case by case basis.
28. Breaches of this agreement, will result in the school reviewing the student's level of participation in the school BYOD program and may result in other consequences relative to the behavior.

## **Internet and Email Use**

*As an organisation we need to ensure resources are available to all users and that our online communication is appropriate.*

29. Internet and email is provided for assigned class work and assignments set by teachers, solely for educational purposes as supervised and approved by the school.
30. Internet and email are to be used appropriately and legally with consideration of other users and respecting the privacy, safety and reputation of themselves, others and the school.
31. Students should consider 'Netiquette' when communicating online. Personal details, images or information should never be included in online communication.
32. The use of inappropriate language in emails will be a breach and be picked up by EQ Wordscan.
33. A monthly internet download quota limit will be applied to all user accounts. The limit will be sufficient for educational activities to be carried out.

## **Consequences**

Any student participating in activities that breach network security or breach these Student Learning Expectations may result in the school reviewing the student's participation in the school BYOD program and may result in other consequences as per the [Student Code of Conduct](#).